

5 Rivers Parish Partnership

Drigg & Carleton Parish Hall, 7:30pm 18th July 2007

Meeting 7 notes

1. Present

Drigg & Carleton: J Jennings, Kneale Thompson, Adrian Dalton, Keith Hitchen
Gosforth: Dave Polhill, Mike McKinley
Eskdale: John Bromage
Muncaster: Steve Hallett, Claire Lewis
Ponsonby: Apologies
Seascale: Eileen Eastwood
Wasdale: Sarah Mitchell
CALC: Ken Hastings
Cumbria CC: Dave Smith (Neighbourhood Development)
VAC: Hellen Aitken (Community Liaison Officer for West Cumbria), Jeff
Downham (Strategic Rural Community Officer for West Cumbria)

2. Review record of actions from previous meeting

- a. 5 Rivers information to Ponsonby : JJ – completed
- b. Circulate draft MoU : JJ – completed
- c. Funding for clerk/secretary : KH – completed – Copeland doesn't have a secretarial resource, but will contribute funds to the group.
- d. Contact Windermere parish cluster : AD – completed
The main issue for this cluster was the joint Lengthsman scheme they had instigated. They had attracted funding via CALC, it had come from a community budget not a highway budget, as highways stated it was work they were not intending to do. A big issue was public liability insurance for the Lengthsman (through Zurich). The Lengthsman had to attend a training course before they could undertake activities that involved being on the highway. Their Lengthsman was paid £11/hour and was self employed, not employed directly by the cluster; therefore avoiding being an employer. The Lengthsman scheme could have an administrator, opposed to additional duties for the clerk. The cluster is due to publish an interim report in August covering their activities. AD sent JJ an email with 8 documents attached.
Action 2007-07-01: JJ to circulate the 8 documents from AD to group members.
- e. Contact CALC to attend 18-07-07 meeting : MP - completed
- f. Find what authorities are delegating down to parishes : MP – what do the parishes want to do?
JJ-John Jennings, KH-Keith Hitchen, AD-Adrian Dalton, MP-Marilyn Pritchard

3. Representatives from CALC, CCC & VAC

Hellen Aitken discussed a parish cluster starting up in Eden, and would supply information of their activities to this group via JJ.
VAC could help with developing a joint community plan, but not with its implementation.
The group were told that in forming they had created a 'locality'.
Ken Hastings gave information concerning the Windermere cluster, see above 2d.
Dave Smith responded to 2f. in saying what powers did the group or parishes want? There was an example in Worcestershire of delegated powers.

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4. 5 Rivers MoU

The draft MoU (Memorandum of Understanding) was acceptable to the group with the following changes;

Add a bullet point under the common issues identified to state the group will work on a joint community plan, drawing information from the respective member's Parish Plans where they exist.

Change 'dialogue with a unity authority' to 'dialogue with principle authorities (e.g. Cumbria County Council, Copeland Borough Council).

5. 5 Rivers; next step

- a. Meetings; how often? Monthly (except August), to be reviewed
- b. How much notice to members of meetings? Always 3rd Wednesday in the month and held at 7.30pm at Drigg Parish Hall.
- c. How will meetings be recorded? Minutes to be taken from September's meeting.
- d. Appoint chair, secretary, treasurer.
John Jennings as Chair and Keith Hitchen as secretary (from September), were proposed and accepted their positions; both to serve until April 2008. It was decided there was currently no requirement for a Treasurer.
Action 2007-07-02: JJ to supply KH with group member's contact details.
- e. Finance; it was agreed the parishes would contribute a percentage of the group's general costs. The percentage of payments would be based on number of households in an individual parish.
Action 2007-07-03: JJ to contact Copeland BC to define number of households per parish.

6. AOB

Muncaster stated they were not going to join the Millom Market Town initiative. Some group members were concerned about the scope and terminology for some of the issues raised, they felt it was a big step from their ordinary parish council activities.

It was stated the group would gain further recognition through having a MoU in place and through their achievements; demonstrating the group can work together on issues.

Actions from this meeting;

Action 2007-07-01: JJ to circulate the 8 documents from AD to group members.

Action 2007-07-02: JJ to supply KH with group member's contact details.

Action 2007-07-03: JJ to contact Copeland Borough Council to define number of households per parish.

7. Next meeting: 19th September 2007 (7.30pm Drigg Parish Hall)