

Muncaster Parish Council

Meeting Minutes - Tuesday 9th March 2010 7.30pm Ravensglass Parish Hall.

Present

Mrs W Turner Chairman
Mr D. N. Robson
Mr Leo Saldanha
Mr Neil Anderson
Mrs Iona Frost-Pennington
Mrs Kath Tebb
Mr A MacIntosh
Mrs E Thornton
Miss Andrea Takacs Clerk

In Attendance Mr S Robb Ravensglass Village Forum, Chairman

Main Business

1. Apologies for absence and reasons for non-attendance.

Cllr. Gissing - Holiday

2. Minutes of the council meeting held on Tuesday 10th November 2009

Point 6. Should read, residents would be getting 60 visitor passes a year; changed. Cllr Robson proposes and Cllr Saldanha seconds for the Chairman to sign minutes of the February meeting.

3. Chairman's announcements

- a. The chairman has handed in her letter of resignation from the post of chairman and as a councillor. The council has asked the chairman to rethink her decision.
- b. Chairman has received letter from Peter Van Zeller, chairperson of the Village Hall committee, informing PC of progress in the renewal of the Village Hall lease. Clerk to write thank you note.

4. Declarations of interest by members in respect of items in the agenda.

Cllr Frost-Pennington, on points regarding Muncaster Castle.

5. Adjournment of the meeting to allow members of the public to raise any issues.

Mr Robb, is informing the council of a recent incident at Muncaster Castle, where the local Fire and Rescue Service was unable to respond within their normal response time. The reason for this was a shortage of retained firemen during daytime.

Cllr Robson will raise the issue with the Five Rivers Partnership, as it concerns other Parishes as well, he will report back to the council.

6. Matters arising from previous minutes

Parishes Online, very promising tool, in early stages yet, Cllr Robson has provisional licence to use the mapping tool, possibility of local authority to be taking over costs at a later stage. Set up costs £20 pounds followed by £10 per annum.

7. To authorise any payments and deal with other financial matters.

a. Transactions

£75.- CALC Finance training and £115.- CALC annual subscription, Cllr Robson proposes, Cllr Saldanha seconds, carried unanimously.

b. Authorisation of expenses and payments

CALC Clerk Training course – has been moved to Penrith, Clerk to attend in September at Keswick.

c. Bank reconciliation

No matters arising.

d. Review Financial Risk Assessment

Nothing has changed, Risk assessment seen as adequate, Cllr Saldanha proposes, Cllr Frost-Pennington seconds, carried unanimously.

e. Review Effectiveness of internal audit

- Appointment of internal auditor
- Double signature on all cheques
- Bank reconciliation every month
- Internal Auditor attended CALC finance training

Cllr Saldanha proposes, Cllr Robson seconds, carried unanimously, internal audit is adequate.

8. Planning Matters

- a) New Applications – No new applications
- b) Application under consideration – Non under consideration
- c) Planning applications completed – Non
- d) Other planning matters

9. Councillors reports

a. Cllr Saldanha on the playground proposal, Local funding might be obtained if money can't be raised otherwise.

Formal Risk assessment has to be approved with new playground.

Written record of Playground checks carried out regularly.

Cllr Saldanha to circulate more information on playground and funding.

b. Cllr Robson: Open green spaces training in Millom, very interesting. Ravenglass Village Green actually runs from River Mite all the way up River Esk near the A595 road bridge.

c. Cllr Robson: Copeland Borough Council meeting with Parish and Town councils, one subject parish boundary changes, Cllr Robson requested notice of changes to precept.

10. Ravenglass Village Forum

Would PC consider buying a new flag for the Millennium Garden for the Forum.

Cllr Anderson proposes and Cllr Frost-Pennington seconds not to buy flag through Council accounts, it would be too difficult to audit.

11. Correspondence received

a. Natural England – Lakes to Dales Landscape Designation Project – Cllr Tebb to report back

b. Energy Saving Trust – Green Communities Group – noted.

c. Spinal Injuries Association – Fish and Chip supper – advertised.

d. CALC Training Guide

e. Copeland Budgeted Consultation – noted.

f. Copeland Volunteer Day

g. Copeland Guidance to Councillors and their responsibilities – Clerk to circulate to councillors.

12. Grass Cutting and Hedge Cutting

a. No tender received to date, to be re-advertised.

b. Cllr Anderson proposed, Cllr Saldanha seconds, carried unanimously, Liability Insurance for K. Bridges to be paid.

13. Road Safety

- a. Junction A595 – work already started.
- b. Railway Bridge proposal – no news.
- c. Speed reducing measures – parish to approach police at a later date.

14. Flood Defence Review

No response from Environment Agency – clerk to send reminder.

15. Annual Parish Meeting Date and Format

The Annual Parish Meeting is to be held on the 11th of May 2010, Cllr Robson to bring forward a proposal for the format at next meeting. Advertising to be made in special newsletter and Parish Magazine.

16. Nomination for post of Highway Steward Liaison person

Cllr Anderson proposes and Cllr Frost-Pennington seconds for Ingrid Robson to liaise with Highway Steward and report back to Council.

17. Irish Sea Conservation Zone

Local Fisherman are informed of changes and are attending meetings. Chairman to keep Council informed.

21. New matters arising – an opportunity for members to raise any issues to be raised for discussion at the next meeting

- Thank you to Tedd Garth for catching moles on playing field.
- Tree roots on car park – contact LDNPA if trees are under preservation order and can they be removed.
- Trees and hedge along War memorial down to Wells Cottages.

22. To agree the date of the next meeting - Tuesday 14th April 2010 at 7.30pm